

**Further Particulars for Part-time Teaching Associate in Irish
Language**

1. Information about the position and the application procedure

2. Further Information on the Faculty

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FACULTY OF ENGLISH

Department of Anglo-Saxon, Norse, and Celtic

Part-time Teaching Associate in Irish Language

Applications are invited for a Part-time (0.5 FTE) Teaching Associate in the Department of Anglo-Saxon, Norse, and Celtic, with effect from 1 September 2010. This position is being funded by a generous grant from the Irish Government for the provision of Irish teaching. The appointee will be expected to teach courses in Modern Irish (to supplement existing teaching in Medieval Irish) and to help to develop on-line resources for this, to contribute to other teaching, examining and supervising in the Department as appropriate, and to participate actively in the Department and Faculty's overall contribution.

Job Description

- To deliver Irish language teaching to University students.
- To develop learning materials and on-line resources in support of Irish Language teaching.
- To contribute generally to the development of language teaching in the Department, including syllabus design and pedagogic methods.
- To give support and advice to students, referring them to other sources of help when necessary.
- To participate in other Departmental projects and activities which contribute to the overall scholarly environment.
- Other duties as required by the Head of Department commensurate with the nature and grade of the post.

Person Specification

We are seeking an individual with a strong academic record, commensurate with their stage of career, and with the potential to make a significant contribution to the teaching and wider scholarly activity of the Department.

Essential

- A good first degree and a relevant postgraduate qualification;
- Evidence of ability to teach the Irish language effectively, and at all relevant levels;
- Evidence of ability to develop learning materials, and an understanding of IT as it relates to language teaching and learning;
- A good understanding of the history, culture and current affairs of Ireland;
- Evidence of participation in scholarly activity;
- Ability to work as part of a team and to play an effective role in the life and work of the Department as a whole.

Desirable

- Given the Department's strong research culture, evidence of developing research activity and a bibliography of publications commensurate with stage of career, will be considered highly desirable.

- Experience of language teaching to adults;
- Experience in the development of on-line teaching resources in the Humanities;
- Ability to teach in related fields;
- Experience of, or aptitude for organizing and participating in, collaborative teaching and research;
- Experience of administrative activity in an academic environment.

Terms and Conditions of Part-time Employment

The appointment will be for an open-ended period, subject to a probationary period of nine months. This appointment will be part-time (0.5 FTE) and the pensionable stipend for the post will be between £27,319 and £35,646 pro-rata.

Further information about working at Cambridge can be found at www.cam.ac.uk/jobs/.

Application Procedure

Candidates are asked to send a completed application form (PD18, Parts I and III), a full *curriculum vitae*, and a covering letter stating clearly how they meet the requirements of the job description and person specification.

Applications should be sent to the Departmental Secretary Ms Lizzy O'Hara, Department of Anglo-Saxon, Norse and Celtic, 9 West Road, Cambridge CB3 9DP. **Applicants should ask their referees to send reports direct to the same address by the closing date of 15 June 2010. Late applications and late references will not be considered.**

Selection Procedure

Short-listing for this post will take place immediately after the closing date; interviews will be held on 28 June 2010. Candidates who are short-listed will be contacted immediately; those not short-listed will be informed in the week following the short-listing meeting.

Short-listed candidates will be informed of the exact time for interviews. The interview process will be in two stages:

- (i) candidates will be asked to give a 10-minute presentation on teaching Modern Irish to members of the Appointments Committee
- (ii) a formal interview with members of the Appointments Committee will follow the presentations which will include an opportunity to discuss the presentation with the candidate. Full details of this part of the selection process will be sent to short-listed candidates.

Enquiries concerning academic matters and specific questions concerning the teaching of Irish in Cambridge may be directed to the Head of the Department of Anglo-Saxon, Norse, and Celtic, Dr Máire Ní Mhaonaigh, at mnm21@cam.ac.uk. Enquiries concerning the appointments procedure and related matters may be

made to the Departmental Secretary, Ms Lizzy O'Hara at asnc@hermes.cam.ac.uk (01223-335079). Candidates are also advised to visit the Department's Website at www.asnc.cam.ac.uk where details of courses at undergraduate and graduate level are given, together with a list of members of the Faculty and details of their research interests.

Equal opportunities in employment

The University of Cambridge is committed to a policy and practice which require that entry into employment with the University and progression within employment should be determined only by personal merit and by the application of criteria which are related to the duties of the particular appointment and the relevant stipend or salary structure. No applicant for an appointment in the University, or member of staff once appointed, will be treated less favourably than another on grounds of sex (including gender reassignment), marital status, race, ethnic or national origin, colour, or disability. If an employee considers that he or she is suffering from unequal treatment on grounds of sex (including gender reassignment), marital status, race, ethnic or national origin, colour, or disability, he or she may make a complaint which will be dealt with through agreed procedures for dealing with grievances.

If you have a disability

The University's recruitment and selection procedures follow best practice and the requirements of the Disability Discrimination Act. Fair selection for employment is based on the ability or potential ability of an applicant to carry out the duties of the post and decisions on appointments are based on the merit and suitability of the candidate. If you have a disability you are invited to request any special arrangements you may require for interview, or adjustments you may anticipate would be needed in your working arrangements, at the point of application. However the University recognises that you may prefer to forward this information if and when you are called for interview and you may do so at that stage without prejudice, if you prefer.

The Department of Anglo-Saxon, Norse and Celtic

The Department of Anglo-Saxon, Norse, and Celtic, in the University of Cambridge, is a formally constituted department in the Faculty of English. The Department of ASNC has an established complement of seven University Teaching Officers (UTOs), each of whom is required to give at least 48 hours of lectures and/or classes per year (32 for UTOs in their first three years of appointment and 40 in the fourth and fifth years), and to examine in the ASNC Tripos as necessary. The Department currently has about 70 undergraduates (spread over three years), and about 30 graduate students (M.Phil. and Ph.D.).

The Faculty of English is located in a relatively new building at 9 West Road. Several other Arts and Humanities Faculty buildings, including the main lecture buildings, are located on the same site. The University Library (a copyright deposit library) is nearby. Provision in the new faculty building for the Department of ASNC consists of an administrative office, eight offices for the

teaching staff, an office for research staff, and a common room or meeting room, with access to all other facilities. The Faculty and Departmental libraries are also housed in the building.

In the 2008 Research Assessment Exercises (RAE), the Department was rated in the highest terms (having also received 5* ratings in the assessments carried out in 1996 and 2001). It was the highest ranked Department assessed under Celtic Studies nationally and was also one of the highest-ranking departments and faculties in the University of Cambridge. The Department received a mark of 23 (out of 24) in an inspection of its teaching practices by the Quality Assurance Agency in February 2001.

The course of study pursued in the Department of ASNC is distinctive in three respects. First, it is *cross-cultural*, covering the history, languages and literatures of various peoples active in different parts of northern Europe in the early Middle Ages, separately and in relation to each other. Secondly, it is *inter-disciplinary*, providing students with an opportunity to acquire, develop and apply expertise in a number of complementary disciplines, including language and literature, history (including some archaeology, numismatics, and place-name studies), and manuscript studies (including palaeography). Thirdly, it is *source-based*, in the sense that particular importance is attached to the study and use of primary sources, both in their original languages and in translation.

The **ASNC Tripos** consists of **a two-year Part I**, for which undergraduates are required to offer a selection of six papers from a choice of fifteen (comprising four 'historical' options, five 'linguistic and literary' options, a paper on palaeography and codicology, a dissertation, and five papers on related subjects 'borrowed' from other Triposes), and **a one-year Part II**, for which undergraduates are required to offer a selection of four papers from a choice of fifteen (comprising twelve advanced options taught within the Department, and three papers 'borrowed' from other Triposes), and a compulsory dissertation.

The ground covered by the Department can be expressed in terms of its main subject areas: Old English language and literature, Old Norse language and literature, Medieval Welsh language and literature, Medieval Irish language and literature, Insular Latin language and literature, Anglo-Saxon history and culture, the history and culture of the Gaelic- and Brittonic-speaking peoples, the history and culture of the Scandinavian peoples in the viking age, and palaeography and codicology. Needless to say, there is much scope for overlap and interaction between these areas; and the Department depends for its success on the ability of each of its senior members to cover more of the ground than the one area for which he or she has primary responsibility. In addition to these assessed courses, students are encouraged to develop their expertise in the relevant modern languages. Modern Icelandic teaching has been offered for some time and thanks to a generous grant from the Irish government Modern Irish teaching has been offered in the Department since 2006.

The Department is responsible for the provision of teaching in the form of lectures, classes, and seminars, and for examining in the ASNC Tripos. Other matters, such as admission to the University, and the provision of 'supervisions' (i.e. tutorials) for undergraduates, are handled by the separate colleges.

Further information on the Department, including a *Guide to the ASNC Tripos*, brief descriptions of the courses currently taught, and a list of the senior

members of the Department is available on the Department's website:
<http://www.asnc.cam.ac.uk>

Name of Applicant: _____

You are asked to indicate by ticking the appropriate box whether you agree or do not agree to this reference being released to the person in respect of whom the reference is being written.

If you **do not** complete this declaration, it will be assumed that you **agree** to release your reference should the person concerned seek disclosure. If you indicate that you do not agree to disclosure, please note that the University will treat your reference in strict confidence in so far as the law permits. However, there may be circumstances, as required by law, under which the University would be required to make a disclosure irrespective of your wishes.

- I agree to the release of this reference if the person concerned seeks disclosure
- This reference is provided in confidence and I **do not** agree to the release of this reference if the person concerned seeks disclosure.

Signed.....

Date.....

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